**Freshmen Humanities Syllabus 2019-2020**

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|  | **Social Studies** | **Language Arts** |
| Instructor | Ms. Thai-Hang Nguyen | Ms. Courtney Gilpin |
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| Office | 2410H | 2409 |
| Office hours | During Flex Time or by appointment | |

**MISSION STATEMENT**

Students at Skyline are emerging as members of their local, national, and global communities. The Humanities Department collaborates to encourage curiosity, critical thinking, and communication skills as students explore the world’s cultures and become competent citizens.

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| **Reading Material**  (Texts may include but are not limited to the following) | **Units of Study** |
| * *House on Mango Street* – Sandra Cisneros * *Persepolis* – Marjane Satrapi * *Things Fall Apart –* Chinua Achebe * *Haroun and the Sea of Stories –* Salman Rushdie * *Romeo and Juliet* – William Shakespeare * *“Into Literature” Textbook* * *World History* * Articles, short stories, and other texts | * Culture Foundations * American Civics * Middle East & Monotheistic Religions * Africa * East Asia * South Asia * Contemporary Global Issues |

**EXPECTATIONS**

***Important note****: Please consult the Student Handbook for detailed descriptions of school rules and consequences.*

1. **Respect your teachers, your peers, yourself, and your classroom at all times.**
2. **Treat technology and class materials with respect.**
3. **Request permission to talk & leave your seat, including going to the bathroom.**
4. **Practice Academic Honesty at all times.**
5. **Cell phones are silenced & placed in appropriate class phone pockets.**
6. **Be prompt, prepared, & participatory.**
7. **You may eat, drink, and chew gum as long as you clean up after yourself.**

**PROCEDURES**

**Responsible Scholarship**:

1. The curiosity, integrity, and cooperation of all students are important to the success of everyone in the class.
2. We will be concentrating on developing **quality** (not just quantity) in assignments.
3. We will teach and expect higher level thinking skills, such as analysis, synthesis, and evaluation.
4. Plan ahead. If you procrastinate, you will not earn high grades.

**Homework / Late Work:**

1. Homework is due at the beginning of class.
2. You may not e-mail us your work. It will be deleted, and we will expect a printed copy.
3. Late work will only receive partial credit. Assignments will have late penalties clearly stated when they are assigned. No late work will be accepted after a unit concludes.
4. Printer/internet/technology issues are not an excuse for late work.
5. Keep all work until the end of the semester, so you have proof that you completed it and that the grade is accurate.
6. Some assignments due on TurnItIn.com will also require a submitted paper copy.
7. No-name papers (or papers submitted to the wrong teacher’s inbox) will be marked late.

**Communication:** You are always welcome to e-mail us; however, please keep in mind…

1. Your e-mails must have appropriate spelling/grammar and include a relevant subject, your name, and your class period.
2. If you need help on an assignment, you must e-mail us at least 24 hours before the due date. Otherwise, you will not get an answer in time.
3. If you’re not at school, we’re probably not either. Please don’t e-mail us at night expecting a reply before class the next day.
4. We respond to every email, even just to say “Thanks, got it.” If you do not receive an email response within 48 hours and believe we did not see your email, feel free to send a follow-up email or politely ask about it during an appropriate class time or after school.
5. We strive to teach self-advocacy in 9th grade. While parent emails are always welcome, students are expected to bring concerns/questions to their teachers prior to parent contact.

**Technology Information:**

1. Documents from our websites are expected to be accessed and printed at home.
2. Some printing is available at school but printers can be out of service or taken by other students. “The library printer was closed” is not an excuse for late work. If you need access to free printing, the Sammamish branch of the King County Library System is located within walking distance of Skyline.
3. You are expected to check our websites on a daily basis. All pertinent information regarding classroom activities, homework, or any other class information is on the website and updated regularly.

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| **Materials Required Every Day** | **Highly Recommended Materials** |
| * Up-to-date, organized Humanities binder * Lined, loose-leaf paper * Index cards * Sticky notes * Writing utensils * Highlighters and/or colored pens * Our current class novel (you will check out from library) * Two composition books – one for LA, one for SS | * Homework planner * Notebooks for note-taking * Physical or cloud storage (flash drive, Google Drive account, etc) * A “professional” email account used only for school and not shared with others |

**Attendance / Make-up Work:**

1. Regular attendance is extremely important, because in-class activities are essential aspects of the course.
2. If you are not in your seat when we start class silently preparing for the warm-up(SS)/journal(LA), you will be marked tardy.
3. **If you are absent (for any reason):**
   1. It is your responsibility to immediately get the work, notes, and due dates you missed from the website or a peer ***and*** arrange a time with us to make up quizzes/tests.
   2. Flex Time will be the best time to make up a quiz or test, but if you need to arrange another time, please send an email to the appropriate teacher.
4. **If you have a pre-arranged absence:**
   1. You must request assignments in advance and keep current with all aspects of the class.
   2. You may be asked to submit long-term assignments (essay, project, etc.) before your absence.
   3. You must submit your pre-arranged assignments on a given due date that will be determined on a case-by-case basis.
5. **If you have an excused absence:**
   1. Starting the day you return, you have 1 day per day you were absent to complete your make-up work, or it will be marked late. This includes getting stamps for stamped work.
6. **If you have an unexcused absence:**
   1. Each assignment (test, homework, warm-up, etc.) that is due the day you missed, will be marked late.
   2. The ability to make up a quiz/test missed due to an unexcused absence is at the teacher’s discretion.

**Missing Assignments:**

1. Missing assignments will be marked “Missing” in Skyward. You will see an asterisk (\*) instead of a grade, and while it is missing it will not impact your grade.
2. However, at the end of each grading period (mid-term, quarter, etc) **all missing assignments will turn into zeros.** This will have a negative impact on your grade. Make up and turn in missing assignments promptly.

**Retake Policy**:

* + - 1. Multiple-choice/Gradecam tests are not subject to re-takes. We are however happy to review answers to help you improve in the future.
      2. We will offer opportunities to improve aspects of essay writing after a final draft; however, you will not be able to do a full re-write—that’s why we do multiple rough drafts before the final!

**Technology Policy**

* + - 1. Cell phones may only be used with prior teacher permission.
      2. Cell phone pockets will be used to safely store your phones during class.
      3. Gilpin/Nguyen’s classroom laptops are a special privilege; we will review specific procedures and consequences for their use in a separate document. Long story short: treat them with absolute respect at all times.

**Books:**

1. We will check out novels from the library, and will announce when you should start bringing each novel.
2. You may purchase your own copy of the books, but to avoid confusion during discussions, we strongly recommend you buy same edition that we are using in class. A list of editions with ISBNs will be available on Ms. Gilpin’s website.

**Bathroom Use**:

1. You must ask permission to go to the bathroom, but NOT while we are in the middle of an activity, and NOT when an instructor has just asked a question to the class. Please wait for an appropriate time to ask.
2. Use the sign-in/sign-out sheet to record when you leave and return.
3. You are responsible for what you miss while you’re gone.
4. If you take advantage of this policy, your restroom privileges may be limited or revoked.

**Peer Tutoring:** Members of the National Honor Society are academically-successful students, who have demonstrated character and leadership. As part of their service commitment, they staff the peer tutoring and offer help in a variety of subjects. Any Skyline student is welcome to come by to ask a question or spend time doing homework. Days and times TBA via Skyline’s website.

**Grading:**

1. Grades can be viewed online through Family Access. It is your responsibility to check your grades regularly.
2. Grades will not be rounded.
3. Categories:
   * Culminating *(tests, projects, Socratic Seminars, essays, etc)*  **45%**
   * Process *(in-class work, homework, essay drafts, quizzes)* **30%**
   * Participation *(Journals, some in-class work, discussions, preparedness)* **15%**
   * Integrated Semester Final **10%**
4. Scale:

A: 93-100

A-: 90-92

B+: 87-89

B: 83-86

B-: 80-82

C+: 77-79

C: 73-76

C-: 70-72

D+: 67-69

D: 60-66

F: 0-59

**Integrated Humanities Department:**

*Skyline’s Humanities Department is committed to team teaching and interdisciplinary work and study. It is our goal to integrate the two subjects—Social Studies and Language Arts—to create a deeper, more critical and balanced learning experience for your student in the social sciences. We understand that learning does not exist in the vacuum of specific subjects and believe that the best learning environment is one in which students and teachers bring diverse ideas, disciplines, and perspectives to enrich students’ understanding and the classroom experience as a whole. As such, the Skyline Humanities Department tries to integrate its curriculum as much as possible in both the block and split-block model of instruction. The result is that to get an accurate understanding of your student’s work and progress in both our classes, some assignments demonstrate learning in both subjects and consequently belong in both grade books on Family Access. The number of points entered in the two grade books might be different, depending on the discipline in which the assignment was the focus, as this would best reflect the student’s progress in each discipline. Teachers generally try to inform students when this will occur, and if there are any questions about a particular assignment students are encouraged to inquire. With this method, we believe both teachers and parents will be best able to track students’ progress and best understand their strengths and areas for growth.*

**Academic Integrity/Honesty Policy:**

Academic integrity speaks to a student’s commitment and responsibility to pursue scholarship openly and honestly. It respects the concept that *learning* is the primary purpose of education, secondary to grades and credits.

Academic Dishonesty is defined as any action or attended action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage or disadvantage for any other student.

A student shall not attempt to earn credit or receive a grade for coursework (tests, quizzes, assignments, discs, projects, essays) in a manner other than defined as acceptable by each instructor.

Academic Integrity violations are tracked throughout a student’s entire high school career (grades 9 – 12).

Academic Integrity violations include, but are not limited to:

* **Plagiarizing** or submitting any part of another person’s work as representing ones’ own scholarship
* **Distribution/sharing of class assignments or test information** in either written or verbal form to another student without teacher permission
* **Unauthorized Collaboration** – working with others without the specific permission of the instructor on assignments that will be submitted for an individual’s grade. This applies to in-class or take-home assignments/homework, projects, tests, or labs.
* **Collusion** – supporting the lack of integrity/honesty by another student, as in allowing one’s work to be copied or submitted for assessment by another. Collusion also includes the use or sharing of identical or highly similar passages of one’s own work, or the work of another, unless specifically authorized by the teacher.
* **Technology Malpractice** – any misuse or abuse of private or public technology in relation to grades or in acquiring an academic advantage, including infractions of the school technology user agreement, language translation websites, cell phone messaging or picture transmission.

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| **\*\*RETURN THIS PAGE TO NGUYEN/GILPIN SIGNED BY YOU AND YOUR PARENT/GUARDIAN\*\*\***  **Due Monday, September 9th, 2019**  **Course Content Signatures: 9th On-Level**  **World Studies 2019-2020**    *I have read and understand the syllabus and the Academic Integrity/Honesty Policy. I understand and agree to honor it in content and in spirit. If I have any questions I will contact my teacher.*    **Student signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_**    **Printed student name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Student email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Parent/guardian signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_**    **Printed parents’ names:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Dear Families,

In getting to know your son or daughter, we would like your input, as your perspective is an integral part of your child’s education. **Please make sure your email is up-to-date and correct in Skyward**—this is how we will reach out with any questions, concerns, or good news this year! Below are some optional questions to help us learn a little bit about your student’s background. Thank you very much for your time and input.

1. How does your student learn best?

2. What are some of your student’s personality traits? (Likes, dislikes, habits, etc.)

3. What will be most helpful for us to know about your student in order to best support their learning this year?